

Version as of 18 May 2023



UN-HABITAT

ASSEMBLY

General information

Information for participants of
the second session of the
United Nations Habitat
Assembly

5 – 9 June 2023



IMPLEMENTING
THE NEW
URBAN AGENDA



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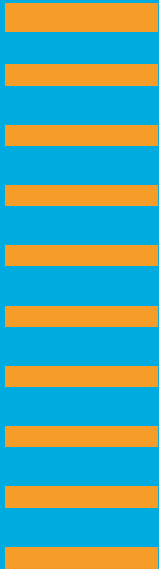


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A sustainable urban future through
inclusive and effective multilateralism:
achieving the Sustainable Development
Goals in times of global crises”

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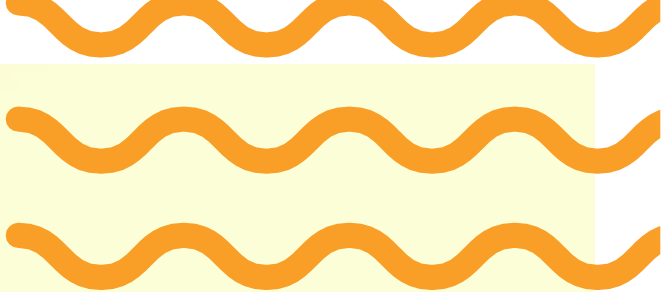
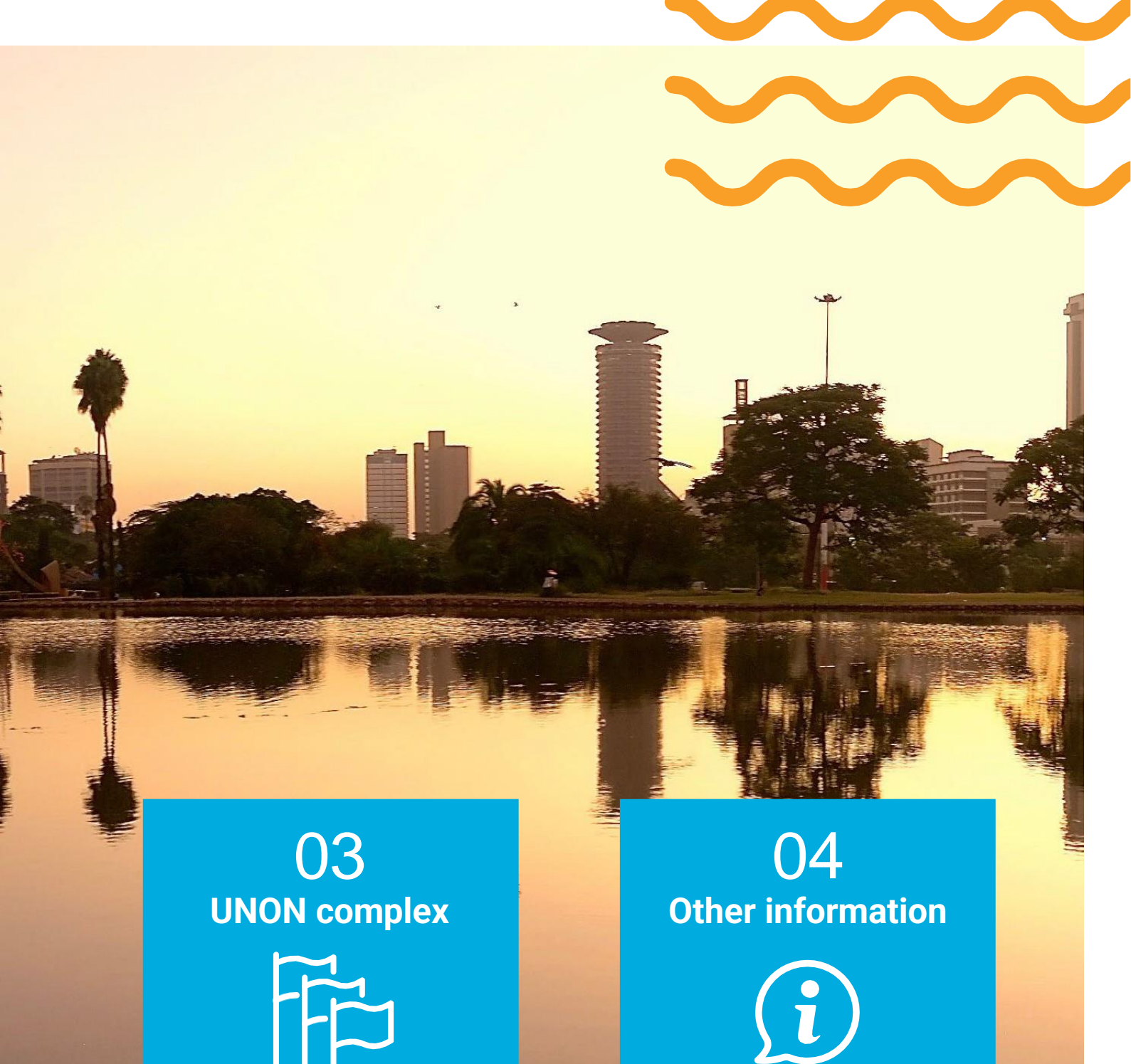
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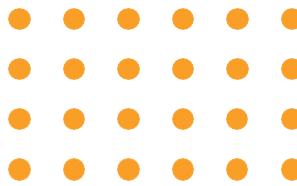
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Introduction

The second session of the United Nations Habitat Assembly (the UN-Habitat Assembly) will be held in a hybrid format at the United Nations Office at Nairobi (UNON), United Nations Avenue, Gigiri, Nairobi, Republic of Kenya from 5 – 9 June 2023. **It is important to note that only plenary sessions will be held in hybrid format.**

On 20 December 2018, the General Assembly of the United Nations in its resolution [A/RES/73/239](#) decided to dissolve the Governing Council of UN-Habitat and to replace it with the United Nations Habitat Assembly (the Assembly) composed of universal membership. It also retained the Committee of Permanent Representatives of UN-Habitat and provided for the establishment of the Executive Board of UN-Habitat as the two intersessional organs of the Assembly.

The United Nations Habitat Assembly is the highest-level decision-making body concerning urbanization and human settlement matters worldwide. The Assembly convenes every four years with the aim to tackle the most pressing human settlement challenges faced by the world today and to preserve and rehabilitate the urban environment. The 2030 Agenda for Sustainable Development has made understanding these challenges and promoting sustainable urbanization a central focus under SDG 11.



The United Nations Habitat Assembly has inter-alia, the following key responsibilities:

- ▶ Identify key issues and areas of focus for the normative and policy work of UN-Habitat,
- ▶ Review major trends related to human settlements and urbanization;
- ▶ Examine global norms and standards in human settlements and sustainable urbanization;
- ▶ Adopt resolutions, declarations, recommendations, formal decisions, reports and other documents pertaining to strategic vision and political guidance in accordance with its mandate;
- ▶ Recommend strategies for coherent implementation of urban and human settlements dimensions of the 2030 Agenda, the New Urban Agenda and other global agendas, including of the work of the United Nations System;
- ▶ Examine and approve UN-Habitat's strategic plan, to be prepared by the Executive Board;

- ▶ Review the Secretary-General's quadrennial report on the implementation of the New Urban Agenda.

Detailed information on the governance structure can be found in the notification of the Executive Director, resolution 73/239 and in the findings and recommendations of the open ended working group contained in resolutions A/73/726 , in the rules of procedure of the UN-Habitat Assembly and of the Executive Board all of which can be accessed on our website on: <https://unhabitat.org/governance/un-habitat-assembly/second-session-2023>

Visitors to Kenya



Visas

It is the participant's own responsibility to obtain a visa for the Republic of Kenya. Participants required to be in possession of a visa are advised to obtain one as early as possible. A valid visa should be obtained in advance from the Kenyan Embassy/High Commission in the participants' country of residence or the nearest Kenya Embassy in the region. The information provided here acts only as guidance.

A valid passport, valid for at least six months from date of arrival, is required for entry into the Country. For more information on guidance on eligibility and visa requirements must register through the visa portal available at: evisa.go.ke.

Kindly take note that, Nationals who do not require visa, and participants on UNLP will get an epass free of charge on application to present to the airlines on travel. Participants on Diplomatic, Service, and Official passports will be issued with courtesy visas.

Additionally, all applicants should keep in mind that:

1. When filling the form, are advised to choose **meeting/workshop** as the reason for the travel.
2. On host details, please choose **firm** on the drop-down menu and on the full name and address of the host, fill **UN-Habitat General Assembly** and use the address of UN-Habitat.
3. The documents to be uploaded for both the invitation letter from the host and company registration certificate is the invitation letter issued after registration.

Nationals of the following countries require a referred visa prior to arrival in the Republic of Kenya and which should be acquired in advance through a Kenyan Embassy: Afghanistan, Armenia, Azerbaijan, Cameroon, Democratic People's Republic of Korea, Eritrea, Iraq, Kosovo, Lebanon, Libya, Mali, Nigeria, State of Palestine, Senegal, Somalia, Syria, Tajikistan and Stateless persons.

Solomon Islands, South Africa (for less than 30 days stay), Tanzania, Trinidad and Tobago, Tonga, Tuvalu, Uganda, Vanuatu, Zambia, and Zimbabwe.

Participants are warned of the many pseudo sites purporting to offer the service of a Kenya visa and only apply using evisa.go.ke

Please note that visas are not required for citizens of: The Bahamas, Barbados, Belize, Botswana, Brunei Darussalam, Burundi, Cyprus, Dominica(not to be confused with Dominican Republic), Eswatini, Ethiopia, Fiji, Gambia, Ghana, Grenada, Jamaica, Kiribati, Lesotho, Malawi, Malaysia, Maldives, Mauritius, Namibia, Nauru, Papua New Guinea, Rwanda, Samoa, Seychelles, Sierra Leone, Singapore, St. Kitts & Nevis, St. Lucia, St. Vincent and the Grenadines, San Marino,

General information on the Republic of Kenya

Kenya, officially known as the Republic of Kenya, is located on the Eastern Coast of Africa, and lies on the equator. With the Indian Ocean to its South-East, it is bordered by Tanzania to the South, Uganda to the West, South Sudan to the North- West, Ethiopia to the North and Somalia to the North-East.

The capital, Nairobi, is a regional commercial hub with a population of about 4.5 million. Other major cities include Mombasa, which is the main seaport of the Indian Ocean, and Kisumu on the Lake Victoria front. The economy of the Republic of Kenya has the largest GDP in East and Central Africa.

Time Zone

The Republic of Kenya is in GMT +0300 hours

Official languages

The official language of the Republic of Kenya is English, and the national language is Kiswahili.

Currency

The official currency of the Republic of Kenya is Kenya Shilling (KES). The current exchange rates of various currency subject to change are approximately:



1 US Dollar =
KES 127



1 EUR = KES
135.5



1 STG PD =
KES 152

For more information on exchange rates, visit this link: <https://www.centralbank.go.ke/rates/forex-exchange-rates/>. Foreign

currency can be changed at the Jomo Kenyatta Airport (JKIA), which has 24 hrs. services. Banks and foreign currency exchange bureaus also offer these services. Banks with ATM services in major centers across the city are open Monday-Friday from 09.00 to 16.00hrs with some opening from 09.00 to 12.00hrs on Saturdays. Some ATMs can dispense foreign currency in US dollars.

There are some malls that have banks that operate on Sunday and public holidays.

ATM services are available at the airport and are more widely available at designated booth locations in the various malls and selected convenience stores at gas/petrol stations. ATM and banking services are also available on the United Nations Complex (please see below the section on “Access to UNON Complex”).

Weather

Participants may wish to take the weather into account and wear appropriate clothing. The Republic of Kenya enjoys a tropical climate with variations in temperatures, altitude and terrain within its different regions. During the month of June, Nairobi, being of about 1680m, experiences temperatures average between 23°C/74°F and during the day and 12°C/54°F during the night with rain fall of about 26 mm.

It is, however, warmer at the coastal areas of the Republic of Kenya including Mombasa, which is hot and humid all year round, but the heat is tempered by the monsoon winds. The Country is too close to the equator to experience a real winter and summer.

Electricity

The electrical currents in the Republic of Kenya are 220 -240 Volts, 50 Hertz. The Country uses the 13A 3 square wall switch socket outlet.

Jomo Kenyatta International Airport (JKIA)

Most international flights to the Country arrive at the Jomo Kenyatta International Airport which is in Nairobi. Specifically, it is in the Embakasi suburb which is 15 kilometers Southeast of Nairobi's central business district and 25 kilometers from the United Nations Office at Nairobi, Girigi.

Port of entry health requirements

Yellow fever

A yellow fever vaccination certificate is required if you are arriving in the Republic of Kenya from a country with risk of yellow fever transmission. Advice on all vaccinations recommended for visitors to the Country may be obtained from the Kenyan Embassy/High Commission in country of the participant or on the visa website indicated above.

Useful information can be obtained from the WHO website <http://www.who.int/ith/en/>

Travelers arriving from countries listed below are required to possess a valid vaccination certificate for yellow fever :

Angola, Argentina, Benin, Plurinational State of Bolivia, Brazil, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Columbia, Congo, Cote d'Ivoire, Democratic Republic of the Congo, Ecuador, Equatorial Guinea, Ethiopia, Gabon, the Gambia, Ghana, Guinea, Guinea-Bissau, Guyana, Liberia, Mali, Mauritania, the Niger, Nigeria, Panama, Paraguay, Peru, Rwanda, Senegal, Sierra Leone, the Sudan, Suriname, United Republic of Tanzania, Togo, Trinidad and Tobago, Uganda, Bolivarian Republic of Venezuela.

Common infectious diseases

Malaria is common throughout the year in many parts of the Country. Nairobi, the Capital City is generally free of malaria. It is still recommended that participants consult their doctors about malaria prophylaxis when travelling to the Republic of Kenya, including adequate safeguards such as insect repellent and bed nets. Clothing like long trousers and long sleeves that may protect the arms and legs from mosquito bites are advised. You can read more about Malaria [here](#).

Several African countries have recently reported cholera outbreaks. Kenya has noted an increase in reported cholera cases since October 2022. Cholera cases have been reported in several regions including Nairobi. You can protect yourself from cholera by practicing essential hygiene measures like handwashing, drinking from safe water sources, thoroughly washing fruits and vegetables, and taking up the cholera vaccine.

Covid-19 vaccination

The Covid-19 Pandemic has recently abated in most regions of the world. The positive trend has also been noted in Kenya with low reported infection rates. Notwithstanding this, WHO still recommends that caution is applied where risk for Covid-19 infection is high e.g in crowded poorly ventilated spaces or when one's personal risk of adverse outcomes from Covid-19 is high. Some of the key preventive measures advised include keeping up to date with Covid-19 vaccination, practicing hand hygiene, and using masks when risk of infection is deemed to be high.

All travelers arriving into the country shall no longer be required to show proof of either COVID-19 vaccination or a pre-departure COVID-19 test. Only travelers arriving in Kenya with flu-like symptoms will be required to fill the passenger locator form on the 'jitenge' platform: https://ears.health.go.ke/airline_registration/. They will also be required to take a COVID19 antigen test upon arrival at their own cost.

Those who turn out positive for antigen test will be required to take a further COVID-19 PCR test at their own cost. Those with severe symptoms shall thereafter be allowed to isolate as per the prevailing isolation requirements for mild, moderate and severe disease.


For travellers arriving from a country that is reporting Marburg Viral Disease (MVD), temperature screening is done upon arrival at the airport and a traveler surveillance form will be filled to follow up for the period of stay in Kenya

Additional useful information on general travel health can be obtained from the WHO website: [Travel advice \(who.int\)](https://www.who.int/travel-advice)

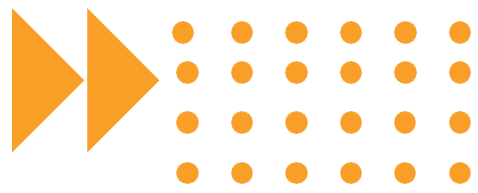
Security

The United Nations Offices at Nairobi and Kenyan Authorities are working closely together to ensure that all precautionary measures are taken for UN-Habitat Assembly participant's safety and security. However, participants are personally responsible for their movements outside the United Nations Complex. For your own safety, kindly read and follow these tips:

- ▶ Avoid crowded areas.
- ▶ When walking, keep to the main roads and avoid shortcuts through back alleys and similar routes. However, where possible, take a taxi rather than walking (refer to section with information on recommended taxi service).
- ▶ Never walk at night in the city center even for a short distance – always take a taxi.
- ▶ Ignore street children and people coming to you in the streets with hard-luck tales. They may be pickpockets or part of elaborate scams. The best thing to do is just to walk on and ignore them.
- ▶ Be wary of people loitering outside hotels. Stay informed: Read/listen to local news.
- ▶ Cooperate with security apparatus when they conduct security operations. Carry Identification at all times
- ▶ Tell someone where you are going and when to expect you back.
- ▶ Have emergency numbers registered on your phone.
- ▶ Ensure your mobile phone is fully charged (especially when you leave to go to public places) and that you have sufficient credit to make calls.
- ▶ Make use of safes in hotel rooms and DO NOT carry large sums of money. Avoid carrying credit cards, wearing expensive jewelry or watches when walking on the streets.
- ▶ Do not accept food and drinks from strangers; visitors have been known to be drugged and then robbed.



UNON complex



Access to the complex and available services

The United Nations Office at Nairobi will be the venue for the second UN-Habitat Assembly, located on United Nations Avenue in Gigiri, in the northern part of the City of Nairobi, about 25 kilometers from Jomo Kenyatta Airport. The 140-acre United-Nations Gigiri complex is a peaceful environment, adjacent to the famous Karura Forest, (about 2,000 hectares), a unique public facility under the management of the Kenya Forest Service. Well-demarcated nature trails, jogging lanes and cycling paths provides the best environment for recreational activities, including physical training.

Parking and security at the United Nations Nairobi Complex

Access to the UNON Complex for the period of the UN-Habitat Assembly will remain open to all official Embassy vehicles that have been registered with United Nations Department of Safety and Security (UNDSS) and drivers with valid UNON issued IDs. With respect to non-official vehicles used by delegations, heads of delegations or ministers, details of the vehicles and driver must be sent in advance to Ms. Silvia Ragoss silvia.ragoss@un.org and to the Secretariat of the Governing Bodies unhabitat-sgb@un.org for a temporary Meeting Decal and driver pass to be issued. Embassies are encouraged to use official vehicles with United Nations parking decals.

Parking of these vehicles is restricted to the delegates' parking area. Due to the limited parking facilities within the UNON Complex, it is preferred that Embassy vehicles without diplomatic number plates limit their business within the compound to dropping off and collecting their passengers. Such vehicles should depart the compound immediately upon completion of such tasks.

Participants who are accompanied by armed close protection officers into the UNON Complex are requested to send the following information to UNON Security in advance: Full name of each close protection officer, full name and title of each participant being provided with protection, identification or credentials of each protection officer (passport, national ID card, etc.), copy of Government of Kenya firearms permit or temporary import/export firearms permit, the weapon make, model, serial number, calibre, and number of rounds of ammunition.

The information should be sent to the United Nations Security contacts listed below:

Mr. Jaki Azmi
azmij@un.org

Inspector Andrew Bakhoya
bakhoya@un.org

Telephone: +254 20 762 6666; +254 (0)720 629 999; and +254 (0)733 629 999

Banking services

The Kenya Commercial Bank (KCB) Gigiri Branch on the lower concourse of the UNON complex is open on weekdays from 08h30 to 16h00. Standard Chartered Bank is also present on the UNON complex, just opposite KCB Bank, and opens on weekdays from 9 am to 4pm. You will find a United Nations Federal Credit Union (UNFCU) branch, lower concourse, opening on weekdays from 8h30 to 17h.

ATMs located on the UNON Complex

As indicated earlier, ATMs are available country wide with 24-hour access.

Within the UNON Complex, there are four ATMs on the lower concourse: two next to the Kenya Commercial Bank (KCB) for local and United States Dollars currencies, one near the UNFCU (United Nations Federal Credit Union) for United States Dollars currency, and the last one is next to Standard Chartered Bank (opposite the KCB on the lower concourse).

There are also two ATMs (KCB and UNFCU) at the UN Commissary on the northern end of the United Nations Gigiri Complex. Major international cards are accepted, it being understood that credit card fraud occurs in Kenya as in most other parts of the world. The usual precautions should be taken.

Tipping

Tipping is appreciated and common at restaurants and other services. Most hotels and restaurants do include a service charge in their services.

Pre-registration to the UN Habitat Assembly

On-line registration

Participation in the UN-Habitat Assembly, a body with universal governmental membership, is extended to non-members of the United Nations including States not Members of the United Nations (Cook Islands, Holy See, Niue and the State of Palestine), other United Nations bodies, United Nations Specialised agencies and related organisations, qualifying intergovernmental organisations, and other entities, duly accredited representatives of local authorities and associations, Major groups and other stakeholders also known as Habitat Agenda Partners, and non-governmental organisations in consultative status with the United Nations Economic and Social Council.

All participants, including Member States delegations who are based in Nairobi, Kenya holding a ground pass to access the UNON Complex, are required to register online at events.unhabitat.org and to obtain a UN-Habitat Assembly photo badge. Please note that on-line registration will be closed on 25 May 2023 (23:59 EAT).

Representatives of duly accredited organisations may attend the second session of the UN-Habitat Assembly and will be required to provide proof of their nomination by their accredited organization. In this respect it is important to note that:

- Organizations accredited to: (i) the First Session of the UN-Habitat Assembly, (ii) Habitat II and the special session of the General Assembly on assessment of implementation of the Habitat Agenda (Istanbul + 5), (iii) Habitat III, or (iv) non-governmental organisations in consultative status with the United Nations Economic and Social Council (ECOSOC) wishing to attend should write to the Secretariat to express interest in participating in the UN-Habitat Assembly, and recommend a maximum of 5 representatives. The duly accredited organisations have up until 5 May 2023 to confirm attendance and to nominate not more than five representatives to the Assembly in writing on official letter head to Ms. Lucia Kiwala, Chief, Partner Relations Unit at Lucia.kiwala@un.org with copies to unhabitat-partners@un.org, and unhabitat-sgb@un.org. Each duly accredited representative nominated to attend the Assembly is strongly encouraged to pre-register online by 25 May 2023.

- If your organization is not accredited or not in consultative status with the United Nations Economic and Social Council as indicated in 1. (i)-(iv) above, your organization was invited to apply for ad hoc accreditation for ad hoc accreditation by Friday 31 March 2023. The application for accreditation of organizations not yet accredited is now closed. The accreditation decision will be communicated directly to the organization concerned.

All queries regarding accreditation for major groups and other stakeholders should be directed to Ms. Lucia Kiwala (Tel. +254 20 762 23025, email: lucia.kiwala@un.org with copies to unhabitat-partners@un.org, and unhabitat-sgb@un.org).

On-site Accreditation and Badging

On-site registration will begin at 9.00 am on Sunday, 28 May 2023 within the UNON Compound. All Delegates will be required to show proof of identity with a valid national passport or in the case of Kenyan nationals, an identification card, upon arrival at the registration area.

To avoid long queues on the day of the official opening, participants are strongly encouraged, if possible, to pre-register online and to make use of the early start of accreditation and to collect their badges before the opening day.

The on-site accreditation desk will be located at a tent just beyond the Visitor's Entrance of the UN Gigiri compound. On-site accreditation will be open as follows:

| | |
|------------------|-------------------|
| Sunday, 28 May | 9.00 am – 5.00 pm |
| Monday, 29 May | 8.00 am – 4.00 pm |
| Tuesday, 30 May | 8.00 am – 4.00 pm |
| Wednesday 31 May | 8.00 am – 4.00 pm |
| Thursday, 1 June | No registration |
| Friday, 2 June | 8.00 am – 4.00 pm |
| Saturday, 3 June | 9.00 am – 5.00 pm |
| Sunday, 4 June | 9.00 am – 5.00 pm |
| Monday, 5 June | 7.00 am – 4.00 pm |
| Tuesday, 6 June | 7.00 am – 4.00 pm |
| Wednesday 7 June | 7.00 am – 4.00 pm |
| Thursday, 8 June | 8.00 am – 4.00 pm |
| Friday, 9 June | 8.00 am – 2.00 pm |

Events

Participants interested in booking for Side Events, Urban Expo, or application for organization accreditation must first create a personal account.

Ministers and Heads of Delegation

Ministers and Heads of Delegations will be issued with a UN-Habitat Assembly photo badges, provided they are pre-registered online and that an official Note Verbale from the Permanent Mission in that respect is presented at the point of collection. If the Minister or Head of Delegation is not available to collect the badge in person, a Note Verbale addressed to the UN-Habitat Governing Bodies should state the name of the collector and the full name of the Minister or Head of Delegation (including passport number and designation) whose badge is being collected. The badges can be collected as of Sunday, 28 May 2023.

Change in registration details

In case of any changes to the registration details, please login into your profile to amend the details yourself. In case you encounter problems write to unhabitat-registration@un.org. In case of questions concerning UN-Habitat Assembly, please contact the Secretariat of the Governing Bodies via email to: unhabitat-sqb@un.org.

Media registration and facilities

Media personnel who already have a valid United Nations grounds pass for Nairobi will not require additional accreditation for the meeting. All others will require United Nations accreditation by presenting a letter of assignment, one form of valid identification (e.g. press card, ID, or passport) and proof of media affiliation. These items should be presented when registering for the UN-Habitat Assembly at the Visitors' Pavilion. A media registration desk will be available at the Visitors' Pavilion at the entrance of the UNON Complex. Media accreditation will be open at the Visitors' Pavilion from 28 May 2023. Online accreditation for Media is available [here](#) in advance of the UN-Habitat Assembly with information with detailed requirements. Any inquiries on media accreditation may be forwarded to unhabitat-media@un.org.

A paper smart Assembly

Participants and delegates are encouraged to bring laptops or iPads and smartphones, as all documents will be made available online.

Vehicles and firearms

Vehicles with pre-existing UNON Decals will be allowed access. Vehicles ferrying Ministers/Head of delegation will be issued with one (1) UN Habitat Assembly specific Decal for access. For vehicles, which will need to enter the complex please e-mail Inspector Andrew Bakhoya andrew.bakhoya@unon.org or Mr. Jaki Azmi azmij@un.org 48-hours in advance with the following information:

- ▶ Registration number
- ▶ Vehicle type
- ▶ Driver name and ID number

All delivery requests must be sent through the various focal points for UNEA/UNON who will share the cleared list with details to UNON Security.

The United Nations office at Nairobi (UNON) remains a weapons-free zone except for authorized UN Security Officers and others who have sought and received prior authorization from the Chief of Security (UNDSSKenya@un.org with a copy to azmij@un.org). Any request must be accompanied by relevant facts at least 48 hours in advance. All external firearms must be reported, declared and deposited with the UN Security for safe custody during the sessions of the Assembly. For further clarification, contact Mr. Jaki Azmi azmij@un.org or Inspector Andrew Bakhoya bakhoya@un.org and at least 48 hours in advance with the following information:

- ▶ Fire-arm type and serial number
- ▶ Body-guard name and ID number

Wi-Fi

Free Wi-Fi facility will be available in the UNON complex and all meeting rooms. Select the wireless network connection named 'VISITORS' or 'DELEGATES' to enjoy internet access for information and documentation prepared for the assembly. However, you are requested to limit the number of personal gadgets you connect to the internet all at the same time. If every participant limits the number of gadgets connected, the internet will be very efficient and enjoyed by all.

Canteen services and restaurants

There are several caterers within the UN compound contracted to provide food and beverages for breakfast, lunches as well as snacks during coffee breaks for staff and visiting participants. These caterers can also organize food and drinks for private functions, dinners and receptions. The following are the details of the caterers:

UNON main cafeteria

- ▶ Operated by Safari Park Hotel.
- ▶ Located next to the compound roundabout and the exhibition area.
- ▶ Tel: +254 718 709 735

Delegates lounge by River Cafe

- ▶ Between conference room 1 and Kenya Commercial Bank.
- ▶ Also located at United Nations Recreation Centre, close to the main gate of the UNON Compound.
- ▶ Tel: +254 721 806 292/+254 20 762 22647

Old cafeteria – Amaica restaurant

- ▶ Located between the UNON Main Cafeteria and the Commissary Shop.
- ▶ Tel: +254 743 913 843

Postal/Courier services

The Post Office

The post office, located on the lower concourse, adjacent to the Kenya Commercial Bank, United Nations Gigiri Branch, is open from 9:00 a.m. to 5:00 p.m. every day except Saturday and Sundays.

DHL

The courier services are open from 9:00 a.m. to 5:00 p.m. from Monday to Thursday and from 9:00 a.m. to 4:00 p.m. on Friday. It is located on the lower concourse, inside the Post Office adjacent to the Kenya Commercial Bank, United Nations Gigiri Branch.

Medical services

Medical costs incurred in the Republic of Kenya will be the direct responsibility of the participant. It is therefore strongly recommended that participants arrange their own travel health insurance prior to arrival.

Hospitals and clinical facilities

The UNON Joint Medical Service Clinic is located within the UN Complex in Gigiri, Nairobi.

The medical service will be available in cases of emergency during the UN-Habitat Assembly meetings. The UNON clinic is located in Block F ground floor behind the UNSACCO Offices.

Meeting delegates can receive necessary care at the UNON Clinic on walk-in basis. The clinic can also be reached using the following telephone numbers:

24hrs Help line/emergency line:
+254 724255378, +254 (0) 20 7625999

Office hours:
+254 (0) 20 762 2629, +254 (0) 20 762 1267

Email: unon-jms-medical@un.org, unon-jms-medicevacuation@un.org

Emergency services are available on 24hr basis while other clinic services can be accessed by meeting delegates during the designated periods for conference meetings within the UN complex.

Hospitals and clinical facilities

Several clinical facilities are available in Nairobi for basic and advanced medical care. For any queries on medical facilities, or for emergency medical support, meeting delegates are advised to contact the Joint Medical Service through cell: +254 724 255378 for further assistance.

Below is a list of medical facilities frequently utilized by UN personnel. These facilities are within 10 km from the UN complex in Gigiri:

| Name | Location | Contacts |
|---|---|-----------------------------------|
| Nairobi Hospital, Warwick Center Branch | Warwick Center, Gigiri, Opposite UN Complex | +254 703 072000 |
| M.P. Shah Hospital, Village Market Branch | Village Market, Gigiri | +254 20 4291500 |
| Aga Khan University Hospital | 3rd Parklands Avenue, Parklands | +254 20 3662000 OR +254 730011888 |

Other information



Travel services

For participants who would like to utilize a travel agent to book flights, reserve a hotel and arrange airport transfers, UNON's travel agency, Hemingways Travel is available to assist. Inquiries can be made at travel.un@hemingways.co or call at +254 702 633 783. Participants are responsible for their travel insurance as well as purchasing their own air tickets. Participants are strongly encouraged to purchase air tickets far in advance of the start of the UN-Habitat Assembly to take advantage of special fares and ensure availability of flights. Participants are also responsible, at their own cost, for transport from the airport to the hotels and from the hotels to the venue of the UN-Habitat Assembly.

Accommodation in Nairobi

Participants are responsible for making their own hotel reservations for their stay in Nairobi. The cost is the responsibility of each participant. If you intend to stay in a hotel, it is advisable to choose accommodation from the recommended list of hotels. While participants are not required to use the hotels on the list, it is important to be vigilant about selecting safe and appropriate accommodations. This includes any information on the accommodation and what safety and emergency procedures are in place.

The Hotels below are approved by the UN Security and the Hotel Rates are negotiable with groups.

HOTELS

BOMA INN NAIROBI ***

18 Km to the United Nations Complex, Outside City Center, (Near the Airport)
P.O. Box 26601 – 00100,
G.P.O Red Cross Road, Nairobi, Kenya
Email: reservations@theboma.co.ke
www.theboma.co.ke
Tel: +254 719 050 000 / +254 719 050 643

- * Single Room US\$ 80
- * Double Room US\$ 130
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

MERCURE HOTEL NAIROBI *****

15 Km to the United Nations Complex, Upper Hill, Outside City Center, (Near the Airport)
P.O. Box 2557 – 00100, G.P.O, Nairobi,
Kenya Email: mercure.nairobi@accor.com
Tel: +254 20 2746000

- * Single Room US\$ 180
- * Double Room US\$ 250
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

HOLIDAY INN NAIROBI ***

6 Km to the United Nations Complex, Two Rivers, Off Limuru Road, Outside City Center
P.O. Box 2256 – 00621, Nairobi, Kenya
Email: sales@holidayinn.com
Tel: +254 709 264 000

- * Single Room US\$ 120
- * Double Room US\$ 140
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

EKA HOTEL ****

15 Km to the United Nations Complex, Outside City Center, (Near the Airport)

P.O. Box 27695 –
00506, Nairobi,
Kenya Email:

reservations@ekahotel.com
Tel: +254 719 045 000

- * Single Room US\$ 150
- * Double Room US\$ 195
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

HOTELS

FOUR POINT BY SHERATON ***

25 Km to the United Nations Complex, Outside City Center, (At the Jomo Kenyatta International Airport)
 P.O. Box 1158 – 00606, Nairobi, Kenya
 Email: sales@fourpointsnairobiairport.co.ke
www.fourpoints.com/nairobiairport
 Tel: +254 709 760000/ +254 20 6424000

- * Single Room US\$ 150
- * Double Room US\$ 205
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Included

HEMINGWAYS NAIROBI *****

30 Km to the United Nations Complex, Outside City Center,
 P.O. Box 146, 00502, Nairobi, Kenya
 Email:
central.reservations@hemingways.co
www.hemingways-collection.com
 Tel: +254 711 032 000/ +254 20 2295011

- * Deluxe Single – US\$ 275
- * Deluxe Double – US\$ 325
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

HILTON GARDEN INN ***

25 Km to the United Nations Complex, Outside City Center, (At the Jomo Kenyatta International Airport)
 P.O. Box 25407 - 00603, Nairobi, Kenya
 Email: NBOAP_RM@HILTON.COM
www.nairobiairport.hgi.com
 Tel: +254 20 4075000

- * Single Room – US\$ 140
- * Double Room – US\$ 170
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Included

IBIS STYLES HOTEL ***

10 Km to the United Nations Complex
 Raphta Road, Outside City Center
 P.O. Box 14746 -00800 Nairobi, Kenya
 Email: hb065-re@accor.com
www.ibisstylesnairobi.com
 Tel: +254 713 120 539/ +254 20 5147500

- * Single Room – US\$ 80
- * Double Room – US\$ 100
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

JACARANDA HOTEL *****

6 Km to the United Nations Complex Woodvale Close,
 Westlands
 P.O. Box 14287 – 00800, Nairobi,
 Kenya Email:
sales@jacarandahotels.com
www.jacarandahotels.com
 Tel: +254 711 089 000

- * Standard Single Room – US\$ 120
- * Standard Double Room – US\$ 160
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

MAGNA HOTEL & SUITES ***

2.5 Km to the United Nations Complex
 P.O. Box 75200 – 00200, Nairobi,
 Kenya Email info@magna-hotel.com
www.magna-hotel.com
 Tel: +254 20 513 8000

- * Single Room – US\$ 160
- * Double Room – US\$ 200
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

MÖVENPICK HOTEL ****

10 Km to United Nations Complex
Parklands Road, Westlands
P.O. Box 49719 – 00100, Nairobi,
Kenya Email:

hotel.nairobi@movenpick.com

www.movenpick.com

Tel: +254 709 548 000

- * Single Superior – US\$ 180
- * Double Superior – US\$ 250
- * Bed & Breakfast Inclusive of all taxes
- * Airport Transfer Not Included

HOTELS

NAIROBI SAFARI CLUB ***

10 Km to the United Nations
Complex Near City Center
P.O. Box 43564 – 00100, Nairobi,
Kenya Email:
reservations@nairobisafariclub.com
www.nairobisafariclub.com
Tel: +254 20 282 1000/ +254 722 209
842

*Single Suite - US\$ 120
*Double Suite US\$ 150
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

NAIROBI SERENA HOTEL *****

10 Km to the United Nations
Complex Near City Center,
P.O. Box 48690 – 00100, Nairobi, Kenya
Email:
reservations.nairobi@serenahotels.com
www.serenahotels.com
Tel: +254 20 282 2000/ +254 732 124
000

*Single Suite - US\$ 235
*Double Suite - US\$ 285
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

PANARI HOTEL ****

18 Km to the United Nations Complex
Mombasa Road (Near airport)
P.O. Box 4372 -00506, Nairobi,
Kenya Email:
reservations@panarihotels.com
www.panarihotels.com
Tel: +254 20 694 600/ +254 711 091
000
Fax: +254 20 828 985

* Single Suite – US\$ 150
* Double Suite – US\$ 180
* Bed & Breakfast Inclusive of all taxes
* Airport Transfer Not Included

PARK INN BY RADISON ***

10 Km to the United Nations Complex
Westlands, Outside City Center
P.O. Box 14409 -00800, Nairobi,
Kenya Email:
reservations.nairobi@parkinn.com
www.parkinn.com/hotel-nairobi
Tel: +254 709 498 000 / +254 795 740
756

*Single Suite - US\$ 150
*Double Suite - US\$ 190
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

PRIDEINN AZURE HOTEL ***

12 Km to the United Nations Complex
Raphta Road, Westlands, Outside City
Center
P.O. Box 66969 -00200, Nairobi, Kenya
Email: sales@prideinn.co.ke
www.prideinn.co.ke
Tel: +254 793 070 891

*Single Room - US\$ 140
*Double Room - US\$ 180
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

RADISSON BLU *****

15 Km to the United Nations Complex
Upper Hill, Outside City Center

P.O. Box 21695 – 00200, Nairobi Kenya
Email: reservations.nairobi@radissonblu.com
www.radissonblu.com Tel: +254 709 810 000

- * Superior Room - US\$ 200
- * Deluxe Room - US\$ 240
- * Bed & Breakfast Inclusive of all taxes
- * Airport Not Included

HOTELS

SAFARI PARK ****

10 Km to the United Nations
Complex Thika Highway,
Outside City Center
P.O. Box 45038 – 00100, Nairobi,
Kenya Email:
sales@safariparkhotel.co.ke
www.safaripark-hotel.com
Tel: +254 20 363 3000/137
Fax: +254 20 363 3919 / 856 1584

* Deluxe Single Room – US\$ 178
* Double Room Superior– US\$ 200
* Bed & Breakfast Inclusive of all taxes
* Airport Transfer Not Included

SANKARA NAIROBI ****

*
6 Km to the United Nations
Complex Woodvale Groove,
Westlands
P.O. Box 1638 – 00606, Nairobi,
Kenya Email: stay@sankara.com
www.sankara.com
Tel: +254 703 028 000
Fax: +254 20 420 8888

* Standard Room – US\$ 230
* Double room – US\$ 265
* Bed & Breakfast Inclusive of all taxes
* Airport Transfer Not Included

SAROVA- PANAFRIC HOTEL ****

12 Km to the United Nations
Complex Upper Hill, Outside City
Center
P.O. Box 72493 – 00200, Nairobi,
Kenya Email:
panafric@sarovahotels.com
www.sarovahotels.com
Tel: +254 722 319 005

*Standard Single - 135 US\$
*Standard Double - US\$ 205
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

SAROVA - THE STANLEY ****

*
11 Km to the United Nations
Complex, In the City Center
P.O. Box 30680, Nairobi, Kenya
Email: sarovastanley@sarovahotels.com
www.sarovahotels.com
Tel: +254 722 319 005

*Single Suite - US\$ 185
*Double Suite - US\$ 215
*Bed & Breakfast
Inclusive of all taxes
*Airport Transfer Not Included

TRIBE HOTEL *****

2.5 Km to the United Nations
Complex Gigiri Area, Near the
Village Market
P.O. Box 1333 -00621, Limuru Road, Nairobi,
Kenya Email: reservations@tribehotel-kenya.com www.tribe-hotel.com
Tel: +254 732 186 000/+254 20 720 0000

*Single Room - US\$ 240
*Double Room - US\$ 260
*Bed & Breakfast Inclusive of all taxes
*Airport Transfer Not Included

THE CONCORD HOTEL & SUITES *** 6 Km to the United Nations Complex, Parklands

P.O. Box 49434 - 00100, Nairobi, Kenya

Email:

reservations@theconcordhotels.com

www.theconcordhotels.com

Tel: +254 709 466 000

*Single Suite - US\$ 135

*Double Suite - US\$ 165

*Bed & Breakfast Inclusive of all taxes

*Airport Transfer Not Included

HOTELS

TRADEMARK HOTEL BY TRIBE ***
 2 Km to the United Nations
 Complex Gigiri Area, at the Village
 Market
 P.O. Box 1333 00621, Nairobi, Kenya
 Email: reservations@trademark-hotel.com www.trademark-hotel.com
 Tel: +254 732 186 113

*Single Suite - US\$ 140
 *Double Suite - US\$ 180
 *Bed & Breakfast Inclusive of all taxes
 *Airport Transfer Not Included

VILLA ROSA KEMPINSKI ****
 *
 8 Km to the United Nations Complex
 Westlands, Outside City Center
 P.O. Box 14164 – 00800, Nairobi,
 Kenya Tel: +254 703 049 000
 Email:
reservations.nairobi@kempinski.com
www.kempinski.com/nairobi

*Superior Single - US\$ 220
 *Superior Double - US\$ 275
 *Bed & Breakfast Inclusive of all taxes
 *Airport Transfer Not Included

WINDSOR GOLF HOTEL & COUNTRY CLUB ****
 15 Km to the United Nations Complex
 Kiambu Road (Outside City Center)
 P.O. Box 45587 -00100, Nairobi, Kenya
 Email: sales@windsor.co.ke
www.windsorgolfresort.com
 Tel: +254 20 864 7000/+254 711 203 361/+254 711
 203 362

*Single Suite - US\$ 156
 *Double Suite - US\$ 190
 *Bed & Breakfast Inclusive of all taxes
 *Airport Transfer Not Included

SOMERSET VIEW HOTEL *****
 14 Km to the United Nations Complex
 Kilimani, Nyangumi Road, off Lenana Road, Outside
 City Center Email: enquiry.swn@theascott.com
www.discoverasr.com
 Tel: +254 111 043
 700

*Single Suite - US\$ 156
 *Double Suite - US\$ 190
 *Bed & Breakfast Inclusive of all taxes
 *Airport Transfer Not Included

CHINA GARDEN HOTEL ****
 700 m to the United Nations
 Complex Gigiri, Outside City
 Center
 Email: info@chinagarden.co.ke
www.chinagarden.co.ke
 Tel: +254 770 082048

*Single Suite - US\$ 120
 *Double Suite - US\$ 140
 *Bed & Breakfast Inclusive of all taxes
 *Airport Transfer Not Included

Airport reception

Participants arriving at JKIA in Nairobi will be welcomed at the airport by UN-Habitat staff who will be located at UN-Habitat Assembly branded counters at all the arrival lounges of the airport. Staff will assist with arrival formalities and provide information on transport from the airport with private companies. Government of Kenya representatives will also be on hand to assist.

JKIA telephone numbers:

+254 (0) 20 682 2111, + 254 (0) 20 661 1000, +254 (0) 20 661 2000

For UN-Habitat arrival protocol support, please contact: Mr. Chris Mensah, Secretary to the Governing Bodies. Email: chris.mensah@un.org
Telephone Number: +254 732 689 199

Emergency contact numbers

United Nations Common Radio Room

+254 20-762 2053/2116, +254 707 722 503, +254 707 722 505

United Nations Security

+254 20 -762 6666, +254 720 629 999, +254 733 629 999

Joint Medical Services

+254 724 255 378, +254 20 762 5999

Diplomatic Police (DPU)

+254 708 589 522, +254 731 170 666, +254 725 542 965,
+254
738 701 229, +254 772 092 626

Police of the Republic of Kenya

999, 112

St. Johns Ambulance

+254 721 225 285

Tours and excursion

Nairobi is one of the most vibrant cities in Africa, and participants can take advantage of local attractions or travel out of town to experience the natural beauty of Kenya. In either case, participants can contact UNON's travel agent, Hemingways Travel for information and to book tours, excursions, safaris, etc. For more information, contact rose.githui@hemingways.co

Airport transfers

Transport to Nairobi from Jomo Kenyatta International Airport can be arranged prior to arrival through Hemingways Travel Agency at rose.githui@hemingways.co or +254 757 359 647, or through the hotel accommodation if applicable. If participants are arranging transport from the airport to Nairobi after arrival, kindly be advised that direct cash payment for airport transport services will be in Kenyan Shillings.

Medical and travel insurance

Participants attending the Assembly are not covered by insurance for any illness or injury resulting from any situation or action not connected to their participation at the Assembly. All participants are strongly encouraged to have sufficient medical insurance coverage.

Travel Insurance is not provided by the United Nations and all participants are encouraged to purchase such insurance coverage, including those self-funding their travel arrangements.



UN-HABITAT

UNITED NATIONS HUMAN
SETTLEMENTS PROGRAMME
P.O. Box 30030, Nairobi 00100, Kenya

