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Stakeholder Engagement Policy, 1st
Draft, 25 April 2018
External Relations Division

Objectives of a SEP

A SEP aims to:

- Increase **stakeholders' influence** of governance, policy and decision-making processes
- Enhance stakeholders' contribution of **knowledge, resources, and innovations** in UN-Habitat's work
- Promote mutual understanding, expectations and trust

Expected Outcomes

- **Increased stakeholders' engagement, participation and support for UN-Habitat policies, programmes**
- **Increased scope, scale and demand for UN-Habitat's expertise, partnerships and joint initiatives.**
- **Reduced risks, improved credibility, effectiveness and coherence in stakeholder engagement.**

Complementary documents

The policy will be complemented by the following:

- UN-Habitat's Partnership Strategy 2017-2022
- Implementing Partners' Policy and Operating Procedures
- Guidelines for preparation of legal agreements with stakeholders
- **UN Global Compact Principles for private sector engagement.**

Critical Focus Areas: 1. Accreditation (1)

1. *Provision of continuous accreditation, review and reporting process*
 - a) ECOSOC; Habitat III remain accredited
 - b) Local governments **and associations**: in accordance with rule 64 of the UN-Habitat GC rules of procedure, and operative paragraphs 2 of GC resolution 19/8.
 - c) Habitat Agenda Partners accredited to Habitat II in 1996 shall renew their accreditation

Accreditation (2)

(d) Implementing partners duly vetted and with on-going agreements of cooperation with UN-Habitat can opt for accreditation to appropriate sessions of the Governing Council.

(d) Other stakeholders not in category a), b) c) and d) above that meet the accreditation criteria below shall apply for accreditation

- **Secretariat to process and submit to CPR for approval**
- **Submissions at least ten weeks prior to each CPR session**

Accreditation Criteria (1)

- a) Legal entity duly **registered in the country where it is headquartered**, with a governance structure, Secretariat, and in existence for at least two years.
- b) Organizations and alliances not legally registered shall apply for accreditation through their legally registered affiliate organizations.**
- c) Alignment of vision and mission with mandate of UN-Habitat
- d) Credible, audited accounts and track record in sustainable urbanization and human settlements
- e) Multi-stakeholder platforms and alliances shall demonstrate due diligence in their own membership management.
- f) Reporting: biennial

2. Enhanced coherence in stakeholder engagement and influence

- UN-Habitat shall develop a coherent approach to stakeholder engagement through concrete internal and external coordination and partnership management mechanisms
- **UN-Habitat is encouraged to:**
 - **expand its stakeholder base**
 - **develop innovative approaches to better leverage expertise, and resources of partners;**
 - **Attention to: private sector, social enterprises, foundations, and crowd sourcing. (pg 5)**

2.1 Stakeholder influence of governance and decision-making processes (1)

- An inclusive **multi-stakeholder meeting** shall be held before the Governing Council Session
- Structured dialogues between stakeholder representatives and **the bureau of the Governing Council** shall be arranged during the Governing Council Sessions.
- Oral or written statements as inputs to discussions – upon invitation
- Members of official delegations

Stakeholder Engagement in UN-Habitat's Work (1)

- Detailed Stakeholder Participation Plans at all levels
 - Medium Strategic Plans
 - Work Programme and budget
 - Quadrennial Report on implementation of the New Urban Agenda
 - Habitat Country Programme Documents
- UN-Habitat to leverage existing stakeholder platforms and thematic networks to contribute to above processes
- UN-Habitat shall continually identify new strategic stakeholders and implementing partners to up-scale implementation of its programmes

The Role of the Secretariat - Accreditation

The Secretariat **located in External Relations Division** shall facilitate stakeholders' accreditation and participation

- Process applications for accreditation and renewal
- Ensure timely submission of applications for approval to CPR
- Timely submission of information of stakeholders' reporting

The role of the Secretariat: Participation/Influence

- Mobilize relevant stakeholders, **in collaboration with other UN agencies** and multilateral institutions
- Facilitate stakeholders' active and effective (coherent) participation and engagement in sessions & with GC/CPR leadership
- Encourage strong engagement of UN agencies, intergovernmental organizations and other multilateral agencies in the sessions of the Governing Council and its subsidiary bodies.
- Provide timely information and documentation to stakeholders to facilitate their participation in and influence of UN-Habitat policy making processes.

The role of the Secretariat

- Facilitate formulation of **participation plans** for enhanced stakeholder engagement in UN-Habitat's work
- Mobilize new strategic partnerships to leverage expertise, resources and networks/alliance to upscale and increase impact of UN-Habitat's work
- Establish implementation, monitoring, review and reporting plan, inclusive of UN-Habitat divisions & stakeholders
- Operationalize Stakeholders' Collaborative Framework and strengthen its internal coordination of stakeholder engagement.

THANK YOU!

Rule 64 – Local Government

- Duly accredited representatives of local authorities, invited by the Executive Director, in consultation with their respective governments, where requested, or representing national or international associations or organizations recognized by the United Nations, may participate, as observers at public meetings, in the deliberations of the Governing Council and its subsidiary organs.

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